

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

April 4, 2016

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Graham called the meeting to order at seven o'clock (7:00) p.m.

Mr. Graham asked the members to pause for a moment of silence.

Mr. Graham asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, Hal Carbaugh, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Absent: Ronald Lytle, Joe Womer, Randy Seitz

Also Present: Mr. Mario Fontanazza, Dr. Pamela Dye

Chairman Graham stated the Joint Committee members had received copies of the Minutes of the March 7, 2016 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mr. Carson, moved to approve the Minutes of the March 7, 2016 meeting as submitted.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of April 4, 2016 were submitted for information.

Mrs. Woods, seconded by Mr. Carson, moved to approve the Treasurer's and Secretary's Report as of March 7, 2016 and the Special Account Report as of April 4, 2016.

The motion was unanimously approved.

Mr. Graham requested approval of the list of bills as submitted.

Mrs. Woods, seconded by Mr. Carson, moved to approve the list of bills totaling \$600,125.70 as submitted.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

Under Communications, the Professional Advisory Committee minutes were discussed, Calendar of Events for the month of March and the Monthly Enrollment Report as of 4/4/16 were submitted.

Mr. Graham requested approval of the letters of intent to retire effective June 29, 2017 for Karen Strawbridge, Paul Strawbridge, Rosemary Conti and Marty Conti in conjunction with the terms of the retirement incentive approved by the Joint Operating Committee.

Mrs. Woods, seconded by Mr. Proper, moved to approve the letters of intent to retire effective June 29, 2017 for Karen Strawbridge, Paul Strawbridge, Rosemary Conti and Marty Conti in conjunction with the terms of the retirement incentive approved by the Joint Operating Committee.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

Mr. Graham requested approval of the action items ii.-vii. as one motion.

Mrs. Woods, seconded by Mr. Carson, moved to approve the actions items 8. a) ii. - vii., as follows:

- ii. Approve four day summer work week schedule for all 12-month staff.
- iii. Approve Robert Moore, Rosemary Conti & 2 students to attend the Skills USA state competition in Hershey on April 13 – 15, 2016 at a cost not to exceed \$3,500.00 – Funding, 2,500.00 fundraising and \$1,000.00 Local
- iv. Approve textbook and workbook for Electronics; Electricity Principles & Applications 8th Edition, Author Richard Fowler, McGraw Hill
- v. Approve textbooks for Protective Services; “Criminal Investigation” (10th Edition) It is by Swanson, C., Chamelin, N., Territo, L., and Taylor, R., McGraw Hill
- vi. Approve per diem requests
- vii. Approve additions to substitute instructor list

Roll Call: Ayes: Todd Carson, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the period 3/8/16 through 4/4/16.

Chairman Graham ask if there was any old business.

None was noted.

Under new business Chairman Graham requested approval for administration to investigate the NORBET Health Insurance Consortium to compare cost.

Mrs. Woods, seconded by Mr. Carson, moved to approve administration to investigate the NORBET Health Insurance Consortium to compare cost.

Roll Call: Ayes: Todd Carson, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

Upon motion by Mrs. Woods, seconded by Mr. Carbaugh, the meeting adjourned at seven sixteen (7:16) p.m.

Recorded by

A handwritten signature in black ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee